

OFFICE OF THE PRINCIPAL, GOVT. VOCATIONAL H.S. SCHOOL, CUTTACK

NOTICE NO.

DT.

SHORT TENDER CALL NOTICE

Sealed tenders are invited from Registered Firms / Manufactures / Distributors/ Authorized Dealers with valid GSTIN for the supply of Goods mentioned below to Govt. Vocational H.S. School, Cuttack. The tenders must reach the undersigned within 07 days from the date of publication of the tender through registered post/speed post/ couriers during working hours. The envelope containing the tender must be superscribed on the top as “**Supply of Materials/ Equipments of SPEFL Trade**” and addressed to Principal, Govt. Vocational H.S. School at Shailabala Women’s H.S. School, Mission Road, Cuttack, Pin – 753001. The details of the specification of items and terms and conditions can be downloaded from the College Website: www.shailabalawomenscollege.ac.in/notices.

GENERAL TERMS AND CONDITIONS

1. The technical bid and financial bid should be sealed by the bidder in separate covers duly super-scribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly super-scribed. **The tender for the Govt. Vocational H. S. School must be placed with all relevant documents related to technical bid and financial bid.**
2. The authority reserves the right to increase/decrease the quantity as per the institute’s requirement and immediate availability of funds.
3. The authority also reserves the right to extend the date and accept or reject the-tender without assigning any reason thereof. **The Govt. Vocational H. S. School will not be responsible for non-receipt of tender within the last date due to any reason including postal delay.**
4. The Bidders should furnish proof of identical supply of any of these items to other Institutions, Universities, Colleges, and State/Public Sectors. The proof of such credentials should be furnished by the Supplier.
5. The technical bid will be opened first and the financial bid of the successful bidder after technical verification will be opened later. The bids will be opened on dt. 21.03.2025 at 11:00am in the New Conference Hall of this College. The bidders are requested to present at the time of opening of the tender.
6. **Every page of the tender document, and the documents attached there should be signed by the Bidder.**
7. The bidder/dealer/distributor should have not been debarred by any Government or other organizations. A certificate to this effect must be given as per the proforma enclosed in the tender document.
8. The rates should be inclusive of all costs/taxes <with breakup of GST / Taxes).
9. The items shall have to be delivered freely in their respective place within 05 days of the issue of the order.
10. . The Supplier shall not assign or sublet the contract to any third party.
11. Any dispute shall be subject to the jurisdiction of Hon’ble High Court of Odisha.
12. Any act or effort on the part of the Supplier to influence anybody in the institute is liable for rejection of the Tender.

13. The bidders should attach the following documents
 - a. Firm registration certificate
 - b. MSME Certificate, if any.
 - c. GSTIN Certificate.
 - d. Past Record of Supply, if any.
 - e. PAN/ IT Return.
 - f. Active Dealership Certificate / Authorization from the company for participating in the tender.
14. The selection of L1 bidder will be based on the total quoted price item wise for all the component of given item.
15. Any mismatch of specification of the item in the technical bid with the required specification given in the tender will lead to rejection.
16. The bidders who are interested in participating in the bidding process are required to submit EMD@3% of the total bid price for different items taken together in the form of a Demand Draft/Bank Guarantee from any scheduled Bank in favour of **Principal, I/C Govt. Vocational H. S. School at S.B. Women's H.S. School, Mission Road, Cuttack**. The Micro and Small Enterprises (MSEs) and start-ups are exempted from payment of EMD. The EMD of unsuccessful bidders will be returned by the 30th day of the award of the contract without any interest and the EMD of the successful bidder will be refunded after receipt of the performance security.
17. The successful bidders are required to submit performance security @7% in the form of a Demand Draft / Bank Guarantee from any scheduled Bank in favour of **Principal, I/C Govt. Vocational H. S. School at S.B. Women's H.S. School, Mission Road, Cuttack**. The Local MSE registered bidders if selected will submit performance security @ 25% of the value of performance security (i.e., 25% of the prescribed security deposit amount). The performance security remains valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligation.
18. **Any claim of exemption of EMD, performance guarantee should be supported by Government orders from appropriate authority with documentary proof.**
19. All the items should be of reputed make and reliable.

Specification of materials for SPEFL Trade in Govt. Vocational H.S. School, Cuttack.

Sl. No	Equipments/ Materials	Specifications	Required No./Quantity
1	Height Measuring	Beast 19 Commercial Cable Crossover	01 Nos.
2	Weight Machine		01 Nos.
3	Medicine ball	Rosan	01 Nos.
4	Gym Ball		01 Nos.
5	Volley Ball Pole		02 Nos.
6	Volley Ball Net		02 Nos.
7	Volley Ball	Cosco	04 Nos.
8	Whistle		02 Nos.
9	Football Goal Post Pole and bar		02 Nos.
10	Goal Post Net		02 Nos.
11	Football		04 Nos.
12	Khokho Post (Modem) Khokho Post (Wooden)		04 Nos.
13	First aid Kit		01 Nos.
14	Rowing Exercise Machine	Adidas	01 Nos.
15	Cycle Exercise		01 Nos.
16	Yoga Mat		05 Nos.
17	Starting Block		08 Nos.
18	Putting the Shot	Fuxcus	01 (3Kg)
19	Discuss (Wooden)	Sports Solutions	01 (Kg)
20	Javelin Aluminium		01 (600 Kg)
21	Low Huddles		06 Nos.
22	High Jump Operate		02 Nos.
23	High Jump Cross Bar		01 (Synthetic)
24	Sports Umbrella		04 Nos.
25	Cricket Bat (Girls)		03 Nos.
26	Cricket Ball (Girls)		03 Nos.
27	Cricket Dues Ball		12 Nos.
28	Batsman Pad		02 Pairs
29	Wicket Keeper Pad		01 Pairs

30	Cricket Helmet		04 Nos.
31	Abdomen Guard		03 Pic
32	Thigh Guard		06 Nos.
33	Stump		06 Nos.
34	Bell		06 Nos.
35	Boundary Rope		01 Nos.
36	Keeping Gloves	SG Club Wicket	02 Pairs
37	Cricket Kit Bag		01 Nos.
38	Score Sheet Book		01 Nos.
39	Clapper		01 Nos.
40	Starting Gun		01 Nos.
41	Corner Flat Stick (Foot Ball)	GSI Store	04 Nos.
42	Foot Ball Corner Flag	GSI Store	04 Nos.
43	Stretcher	PVC Canvas	01 Nos.

P. P. Patra
12-3-2025

Principal

Govt. Vocational Higher Secondary School

At S.B. Women's College, Cuttack

Govt. Vocational H. S. School

At S.B. Women's H. S. School,
Cuttack.

Tender paper for supply of Equipment to the Principal, Govt. Vocational Higher Secondary School at Shailabala Women's Higher Secondary School, Cuttack

TECHNICAL BID FOR SUPPLY OF EQUIPMENT

Name and address of the firm: _____ (Mandatory)

Contact Person : _____ (Mandatory)

Mobile No. : _____ (Mandatory)

Email ID : _____ (Mandatory)

Security/ EMD : Rs. _____

DD No. _____ Date : _____

Bank / Branch : _____

Sl. No.	Item Name/ Brand	Specifications

List of documents and sample figures (duly signed and stamped)

- 1.
- 2.
- 3.

Date:

Authorized signatory with seal

**Tender paper for supply of Equipment to the Principal, Govt. Vocational Higher
Secondary School at Shailabala Women's Higher Secondary School, Cuttack**

PRICE BID FOR SUPPLY OF EQUIPMENT

Name and address of the firm: _____

(Mandatory)

Contact Person : _____ (Mandatory)

Mobile No. : _____ (Mandatory)

Email ID : _____ (Mandatory)

Security/ EMD : Rs. _____

DD No. _____ Date : _____

Bank / Branch : _____

Sl. No.	Item Name/ Brand	Specifications	Price Excluding GST	GST%	Price Including GST
1.					
2.					
3.					
4.					

Date:

Authorized signatory with seal