

Preschool and Crèche Management

Credits -3:Lectures-36 hours

Full Mark-50 (Theory-25 marks, Practical -25 marks)

1 Class= 1 hour

Learning Objectives- Understand the establishment and management of Crèche and Pre School.

Learning Outcome-Students will be expertised in planning and establishing the crèche and pre-school.

Module-I- Introduction to management of Creche and pre-School (10 hours)

- Meaning , Need and Importance,-Difference between Crèche and Pre-School.
- Site Selection, Types of rooms, Arrangement of rooms, Ventilation , Lighting and safety.
- Play ground , Play Equipment-Types, Criteria for Selection, Safety Aspects, Storage Facility, Maintenance of Furniture and Equipment , Provision safe drinking water and sanitary Facilities.

Module-II - Personnel Management and Record Keeping (10 hours)

- Role and Qualities of teacher, caretaker and other staff involved in welfare and care of children. Teacher Child Ratio, Record, Health Center facility
- Pre-School programmes and curriculum Planning
- Use of Audio Visual Aids for Pre-School children

Module-III – (Practical) (16 hours)

- Field visit to an established crèche/pre-school, Report writing and seminar presentation.

Recommended Books

1-Teaching and learning :the culture of pedagogy.New York:P.Clarke Sage

2-Threads of Thinking:,(Fourth Edition)Nutbrown.C(2011),New York:Sage Global