

Academic Council Meeting  
Date – 30.09.2022 at 11.30 AM  
Venue – Conference Hall

AGENDA

1. Welcome address by Principal and Chairperson, Prof. (Dr.) Gayatri Biswal.
2. Introduction of the Guests by Academic Bursar – Dr. Prasanta Kumar Samantaray.
3. Confirmation of the minutes of the last Academic Council to be presented by Asso. Academic Bursar – Smt. Mamata Khatua. — *Follow up measures approved in the last meeting*
4. Post Facto Approval of recommendation of BOS, for the session of – 2020-21, 2021-22 and approval of the report of 2022-23 to be presented by Controller of Examination- Dr. Narmada Kumari Parida.
5. Ratification of Academic Calendar for the session- 2020-21, 2021-22 & 2022-23 to be presented by Dr. Prasanta Kumar Samantaray.
6. Introduction of certificate course in UG & PG classes to be presented by Controller of Examination - Dr. Narmada Kumari Parida.
7. Other matters if any.
  - (a) Introduction Ph.D courses in Home Science, Economics, Education and changing the stream of M.A. in Home Science to M.Sc. Home Science stream from session 2022 – 2023 and BA in Home Science to B.Sc in Home Science from 2023 - 2024 to be presented by Prof. (Dr.) Charubala Pani, HoD, Home Science and respective HoDs.
  - (b) Opening of PG course in Science Stream: Mathematics, Chemistry, Botany, Zoology to be presented by the respective HoDs.
  - (c) Approval of Different policies to be presented by IQAC Coordinator – Dr. Swapna Sankar Nayak.
  - (d) Provision for opening of an account for collection of alumnus registration fees from each students of UG 6<sup>th</sup> Semester and PG 4<sup>th</sup> Semester @Rs.100/- from the session 2022 – 2023.
  - (e) Provision of periodical Health check up of the students by Doctors and Supporting staff.
  - (f) Opening of B. Sc (ITM) course (Self Financing) in PPP mode in one subject from the academic session 2022 – 2023 to be presented by Academic Bursar.



## Resolution of the 1<sup>st</sup> Academic Council meeting held on 30.09.2022

The first academic council meeting of Shailabala women's Autonomous college for the session 2022-23 was held on 30.09.2022 at 11.30 a.m. in the Conference Hall of the college under the chairmanship of the Principal, Prof. (Dr.) Gayatri Biswal

Members Present :- Separate Sheet is attached. The agenda wise items were discussed and after discussion the following resolutions were unanimously adopted.

1. The minutes of the last academic council meeting held on 19.11.2019 were approved and it was recommended to submit the action taken report of the same, and follow up action is to be taken to expedite various matters delayed at Govt. level.
2. (a) Recommendation of Board of Studies regarding courses, question setter, moderator and examiners for UG, PG, M. Phil, B.Ed. accorded post facto approval for different End term Examinations for the session 2020-21 and 2021-22. Further examination regulation system governing different UG/PG/B. Ed/MPhil examination methods were approved.  
(b) Similarly the recommendation of BOS regarding courses, question setters, Moderators and examination regulations for the session 2022-23 was accorded approval.  
(c) It was suggested to mention the recommendations of BOS specifically citing percentage of revision in different courses, whether it is skill based, value added or women's studies need to be reflected and to be uploaded in the college website
3. The academic calendar for the session 2020-21, 2021-22 and 2022-23 were ratified with minor change with following addition (i) Induction Programme  
(ii) Project/ Dissertation Submission Time  
(iii) Vacation Duration .
4. The Proposal for introduction of certificate courses in UG and PG classes from the academic session 2022-23 were approved and it was suggested to make these courses activity based learning evaluation and to be done in project/dissertation etc through activity.
5. (a) Regarding introduction of Ph. D course in Home Science and Economics from the academic session 2022-23 were recommended after receiving the permission in this regard from the parent university as well as Govt.  
(b) Proposal for consideration of change of stream of M.A in Home Science to M. Sc Home Science from the session 2022-23 and BA in Home Science to B. Sc in Home



Science from the session 2023-24 was considered. Since the college is governed by rules and regulation of the affiliated University i.e. (RD women's University), the decision of the affiliated University is to be followed and accordingly follow up action is to be taken for the forth coming admission process.

(c) Regarding opening of M. Sc course in Botany, Chemistry, Mathematics and Zoology with 16 seats from the academic session 2023-24 was approved and recommended to accord permission from the Parent University and Govt. for the said programmes.

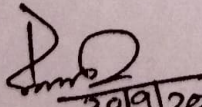
(d) Proposal for formulation of different policies for the functioning of college were prepared as a "Best practice" It was approved and suggestion was given to follow the Govt. guideline and upload it in college website and the different policies are to be prepared in Booklet form to be presented to the NAAC team.

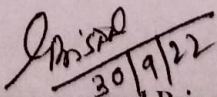
(e) Proposal for periodical health check up of students, boarders as well as staff was approved and it is recommended to make the Health Centre functional by requesting the CDMO/ District administration to depute one Lady Doctor once in a week to this centre. Further a lady Pharmacists/ Supporting staff is to be engaged by the college for smooth running of the centre.

(f) Regarding opening of self financing course in PPP mode in one subject i.e. B. Sc (ITM) from the session 2022-23 by the instruction of Govt. vide Letter No. 35535/HE, Dt.23.08.2022 was approved and MOU to be made as per the availability of Room and other facilities. (g) Sri Sarat Ku Panda, M. D. Jayabharat, the Industrialist agreed to provide infrastructure & other support for the fully functioning of the language lab of the college.

(h) Prof Janmejaya Mohapatra, Prof. of Gynecology and oncology expressed his willingness to make all provision to make the Health centre functional.

The meeting was ended with vote of thanks to the chair and members.

  
30/9/2022  
Member Secretary, Academic Council  
(Dr P.K. Sarmah)

  
30/9/22  
Chairperson and Principal  
Academic Council  
S. B. Women's (Auto.) College, Cuttack  
Prof (Dr) Gayatri Biswal



**Academic Council Meeting**

**Date - 30.09.2022 at 11.30 AM, Venue - Conference Hall**

Members Present	Signature
<b>Head of the Department of:-</b>	
1 Anthropology – (Coordinator) - Smt. Ananda Rukmini	<i>Ananda</i> 30.9.22
2 Botany – Smt. Ratna Prava Prusty	<i>R Prusty</i> 30.9.22
3 Chemistry – Dr. Jamini Ranjan Mohanty	<i>J R Mohanty</i> 30.9.22
4 Commerce – Ms. Rashmi Rekha Sahoo	<i>Rashmi</i> 30/09/2022
5 Computer Science – Ms. Monalisa Swain	<i>Monalisa</i> 30.9.22
6 Economics – Dr. Bandana Pathak	<i>Bandana</i> 30.9.2022
7 Education – Dr. Sanghamitra Panda	<i>Sanghamitra</i> 30-09-2022
8 English – Sri Sashikanta Barik	<i>Sashikanta</i> 30/09/2022
9 Home Science – Prof. (Dr.) Charubala Pani	<i>Charubala</i> 30.9.22
10 History – Sri Petrus Bodra	<i>Petrus</i> 30.9.22
11 Hindi and Urdu – Dr. Susanta Kumar Biswal	<i>Susanta</i> 30.9.2021
12 Lib. & Information Science – Sri Jiban Ballav Jena	<i>Jiban</i> 30.9.22
13 Mathematics – Dr. Bichitra Pani	<i>B. Pani</i> 30.9.2022
14 Odia – Dr. Sanjita Mishra	<i>S. Mishra</i> 30-9-2022
15 Logic & Philosophy – Dr. Narmada Kumari Parida	<i>Narmada</i> 30.9.2022
16 Physics – Dr. Biswadas Mohanty	<i>Biswadas</i> 30.9.22
17 Political Science – Dr. Moushumi Pattnaik	<i>M Pattnaik</i> 30.9.2022
18 Psychology – Dr. Bikash Kumar Das	<i>Bikash</i> 30/09/22
19 Sanskrit – Dr. Menakarani Sahoo	<i>Menakarani</i> 30/9/22
20 Sociology – (Coordinator) – Dr. Yogamaya Panda	<i>Yogamaya Panda</i> 30/9/22
21 Zoology – Dr. Priti Pragyan Ray	<i>Priti</i> 30/9/22
22 B.Ed – Coordinator, Dr. Sipra Ray	<i>Sipra Ray</i> 30.9.22

Contd. P/2



	Dr. Surendra Prasad Jena, Asst. Prof. of Mathematics	<i>Surendra Prasad Jena</i> 30.09.22
	Dr. Swapna Sankar Nayak, Asst Prof. of Chemistry	<i>Swapna Sankar Nayak</i>
	Dr. Pratap Kishore Samal, Asst. Prof. of Philosophy	<i>Pratap Kishore Samal</i> 30.9.22
	Sri Krushna Chandra Swain, Asst. Prof. of Political Science	
	<b>EXPERTS:-</b>	
9	Academician – Prof. Jayant Kumar Parida, Director of School of Social, Financial and Human Science, KIIT University, Bhubaneswar.	<i>Jayant Kumar Parida</i> 30.9.22
30	Commerce – Prof. Ranjan Kumar Bal, Retd. Prof. of Commerce, Utkal University, Bhubaneswar.	<i>Ranjan Kumar Bal</i> 30/9/22
31	Medicine – Prof. Janmejaya Mohapatra, Asso. Prof. of Gynecologist & Oncology, Acharya Harihar PG Institute of Cancer, Cuttack.	<i>J. Mohapatra</i> 30/9/2022
32	Engineering – Dr. Pravakar Swain, Retd. Chief Engineer, Cuttack	<i>Pravakar Swain</i> 30/9/21
33	Law – Sri Patitapaban Panda, Advocate, CDA, Cuttack	<i>Patitapaban Panda</i>
34	Science – Dr. Srikanta Lenka, Principal Scientist, NRRU Cuttack	
35	Industry – Mr. Susanta Kumar Panda, MD. Jay Bharat Pvt. Ltd.	<i>Susanta Kumar Panda</i> 30/9/2022
	<b>NOMINEE FROM UNIVERSITY:-</b>	
37	Prof. Sasmita Moahnty – CDC	-
38	Prof. Chandi Charan Rath – CPGC	-
39	Prof. Chandrashree Lenka – Head, Home Science	<i>Chandrashree Lenka</i> 30.9.22
40	Member Secretary – Dr. Prasanta Kumar Samantaray	<i>Prasanta K. Samantaray</i>
	<b>INVITED MEMBERS:-</b>	
42	Controller of Examination – Dr. Narmada Kumari Parida	<i>Narmada Kumari Parida</i> 30.9.22
43	IQAC, Coordinator – Dr. Swapna Sankar Nayak	<i>Swapna Sankar Nayak</i>
44	OIC, Library – Dr. Indurekha Mohapatra	<i>Indurekha Mohapatra</i> 30/9/22
45	NAAC, Coordinator – Dr. Moushumi Pattnaik	<i>Moushumi Pattnaik</i> 30.9.22
46	Legal Bursar – Dr. Srinibas Barik	<i>Srinibas Barik</i>
47	Asso. Academic Bursar - Smt Mamata Khatua	<i>Mamata Khatua</i>

*Gayatri Biswal*  
30/9/22.

Prof. (Dr) Gayatri Biswal  
Principal-cum-chairman  
Academic Council

Principal  
S.B. Women's (Auto) College  
Cuttack